

**Committee of the Stettler Public Library Boards  
Town of Stettler and County of Stettler#6  
Regular Meeting April 18th, 2018 Stettler Rec. Centre**

**Call to Order:** 5:01 pm

**Attendance:** Jane Skocdopole, Blake Chapman, Matt Barabash, Ben Ayotte, Gail Peterson, Gord Lawlor, Andrew Brysiuk, Les Stulberg, Barb Gano, Vicki Leuck @5:15. Will Brown Absent.

**Agenda:** Board packages added to New Business. Andrew moved to approve, CARRIED.

**Minutes:** No amendments. Barb moved March 21st minutes be accepted as corrected, Gord seconded, CARRIED.

**Treasurer's Report:** Blake asked when grants usually arrive, usually Sept. - Oct. but they can trickle in. Barb asked in regards to summer employment grants, can we fund staff without them. Matt said yes we can. Getting about \$40,000 more in income then last year. Tiff is doing well, Crystal is working with the Jewel for better movies.

Barb motioned as presented, Gord seconded, CARRIED.

**New Business:**

- a) Roberts Rules of Order - Helpful to just keep to one person talking at a time. Be mindful of others and we will continue to keep meetings informal.
- b) Board Packages - Instead of having packages trickling in, Matt to combine all reports into one package and email the group a week ahead of time. Ben and Jane to work to get minutes and agenda done early to accommodate this. Plan to also reduce paperwork at meetings to just paper agenda for those folks who like to write notes on them.

## **Old Business:**

- a) Naloxone Info - AED @ Pillar of 1st floor, AED on elevator wall on 2nd floor. Mostly covered by good seymeritan act. Some employees may chose not to provide it but there is training available to those that do. April 30th date was mentioned and FCSS has good support anytime. It only works on opids. Will be worked on by policy committee.
- b) Trade Fair - Really good, good booth. Accommodated large groups, the Printer and VR display was very popular. Technology was a good draw. We may want to purchase a larger booth and have the end where adult learning was located to get more space. Should book before price change which would be \$600 instead of \$350. A bigger sign will be available in a few weeks. Book sale did well, 1/2 the books but better quality worked well. Perhaps next year to have Shawn work with a smash brothers tournament at the show.

**Library Manager's Report:** Botha read and rhyme went very well with Parent Link. Matt to email all our financial position. Read and Rhyme will take a hiatus until Mid/May. Summer employment grants have been accepted for 3 positions. Outreach is steady with no losses, Tutoring has no report. We will be financially audited next year.

## **Committee Reports:**

Friends of the Library: Great book sale. Will be a meeting before the August book sale and plan for a event in fall. Maybe sell popcorn during hockey.

Advocacy & Programming: Did not meet.

Personnel and Finance: Did not meet.

Parkland Regional: Did not meet.

Policy Review: Get new policies by May 1st and review via email. To meet again May 16th at 5 pm day of May library meeting. Topics to be covered are Nalalone and the work place plus two other policies.

ALTA: Nothing to report.

Next meeting May 16th at 5:30 PM.

Meeting adjourned @ 5:38 PM by Gord.