

**Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler#6
Regular Meeting September 27,2017 Stettler Rec. Centre**

Call to Order: 5:00 pm

Attendance: Gail, Matt, Chris, Jane, Barb, Les, Darcy, Andrew, Vicki and Kathy.

Agenda: We will add plan of service .Les moved that the agenda be accepted as presented.

Minutes: Barb made the motion to adopt the minutes as presented.

Treasurer's Report: The library purchasing is to keep the budget money in line. Barb moved to accept and Darcy seconded.

New Business:

- a. 2017 Budget: Personnel and Finance met prior to the meeting. Barb and Andrew explained that we are not asking too much money and not cutting any programs. This year we are asking for less than we asked the last 2 years. Les moved that the proposed 2018 budget be approved. Seconded by Barb. It is now ready to take to the Town and the County.
- b. Youth Advisory Committee: Matt would like to form a totally youth run committee coming out of the plan of service. The youth would report to the board bi yearly or as much as 3-4 times a year based on what the kids want. It was also suggested that someone or two members of this committee come to a board meeting once in a while.

Old Business:

- a. Plan of Service Community Consultation – feedback and windup: 22 people attended and Ken was very impressed by the group. There were 120 responses on line as well. Matt will email the plan of service to the Advocacy Committee members.
- b. Candidate Forum Dates: These will be Oct.2 (Town), 4th(County) and the 10th (School Board). There was discussion regarding the format but it was decided to leave it up to the Board of Trade to set it.
- c. Terms for Members: Matt will email this out to everyone.

Librarian's Report: Matt went over things and reported that everyone on staff is super happy with how things are going.

Committee Reports:

- a. Friends of the Library: nothing to report
- b. Advocacy and Programming: the plan of service will be emailed to them.
- c. Parkland Regional Library: Les talked about the last meeting he attended.
- d. Policy: has not met
- e. Personnel and Finance: the proposed budget is ready to be presented. Jane, Andrew and Barb will be presenting the budget to the two boards. Matt will send a letter requesting a spot on the agenda of both meetings. Matt's annual review will be done sometime in November.
- f. ALTA News: It hasn't started up again.
- g. Darcy attended a PD day on Strong Leaders and Strong Communicators. He was very impressed and relayed to the board some of the highlights.

Next Meeting: October 25th, 2017 at 5 pm SRC.

Vicki moved that the meeting be adjourned.