

**Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler#6
Regular Meeting October 25,2017 Stettler Rec. Centre**

Call to Order: 5:02 pm

Attendance: Gail, Matt, Chris, Jane, Barb, Les, Darcy, Andrew, Vicki , Ben ,Gord and Kathy.

Agenda: We will add the PRL report. Les moved to adopt the agenda as amended.

Minutes: amendment: Ben was in attendance. Vicki made the motion to adopt the minutes with the change as presented. Barb seconded.

Treasurer's Report: A small discrepancy was discussed and solved. Barb moved to accept the report as presented. Seconded by Chris.

New Business:

a. Recognition to Darcy per SPL policy: It was decided to recognize Darcy's service as a board member at the December 6th International Supper.

Old Business:

- a. Budget presentation dates: The Town's date is December 5th to which Matt and others (to be decided at our organizational meeting) will go. The Country's date is still unknown and Matt will get in touch with Yvette.
- b. Election forum: There were internet/bandwidth concerns that resulted in much discussion. Andrew went over what happened and why things didn't work and what may be done to correct this including a mobile setup. Jane said we need to make sure the library continues to do this as it's very beneficial. This discussion will continue and be kept on the back burner.
- c. Youth Committee: Matt would like to proceed by putting job ads up and interview the applicants for really strong and interested people. He'd like to get this up and running by the New Year.

Librarian's Report: Brandi is going to more Hutterite colonies and that is good news.

Matt was commended for the " multi blue" report that has highlighted statistic numbers. This could be given at presentations or put on small cards to be handed out. Matt said it was handed out at the Rotary presentation. Well done, Matt.

Barb brought up the concern that free memberships are still not well known in the community. Discussion included that maybe late fines are holding people back. The library will have 2 months in which food bank donations cancel out fines and even include the Hallowe'en festivities. We talked about the Museum Halloween festivities and the Little Boo as well. The library was commended about how it fills in the gaps with programs and other activities. The board members felt very proud of our library. Les moved to accept the report. Barb seconded.

Committee Reports:

- a. Friends of the Library: nothing to report
- b. Advocacy and Programming: They met prior to this meeting. Matt presented the results including 4 service responses. The next step will be to make a tri-folding brochure and submit our 3 year plan to Edmonton. Andrew made the motion to accept the proposed Plan of Service Mission Vision report. Seconded by Vicki. They will meet a half hour before the next board meeting.
- c. Parkland Regional Library: Next meeting is November 9th to be attended by Les and Gord.
- d. Policy Review: Matt may bring some policies to work on in December.
- e. Personnel and Finance: Matt's review will be done in early November. A date is coming.
- f. ALTA News: Jane explained what it stands for and about what it is.

Last bit of discussion was around what day of the month to hold the board meetings. Thoughts centered about the 3rd Wednesday of each month and whether to hold a meeting in December. Finally, the board decided that the next meeting will be November 22nd (also our organizational meeting) and January's meeting will be January 17th. December's meeting is tentatively booked for the 13th.

Lovely thank you for Kathy for serving as a board member.
Thanks Les and everyone for a wonderful experience!

Next Meeting: November 22nd, 2017 at 5 pm SRC.

Vicki moved that the meeting be adjourned.