

**MEETING OF THE STETTLER PUBLIC LIBRARY
COUNTY OF STETTLER & TOWN OF STETTLER LIBRARY
BOARD
NOVEMBER 22, 2017**

Board Chair, Jane Skocdopole called the meeting to order at 5:01 p.m.

Attendance: Jane Skocdopole, Blake Chapman, Andrew Brysiuk, Matt Barabash, Vicki Leuck, Barb Gano, Ben Aoyette, Les Stulberg. Will Brown joined the meeting at 5:34 p.m.

Regrets: Gail Peterson, Gord Lawlor

In the absence of a secretary, Les recorded the minutes.

Motion to approve the agenda was made by Andrew. Carried.

Vicki moved and Andrew seconded a motion to approve the minutes of the October 25, 2017 meeting. Carried.

Treasurer's Report given by Barb. Barb moved her report be accepted as presented. Seconded by Vicki. Carried.

New Business:

Election of officers: Chair — Jane, Vice-Chair — Vicki, Treasurer — Barb, Secretary — Ben. Moved by Andrew and seconded by Vicki to appoint the officers. Carried.

Elected officials to the board — Gord Lawlor, TOS; Les Stulberg, COS.

Members at Large — Andrew, Vicki, Gail and Will for TOS. Jane, Barb, Ben and Blake for COS.

Barb moved and Blake seconded a motion to recognize Chris Pfeifle's service to the board at the Dec. 6 International Supper. Carried.

Jane will contact Darcy to see if he can make the International Supper for his recognition as well.

Jane is unable to attend the supper so Vicki will make the presentation.

Vicki moved and Andrew seconded a motion to approve the draft of the Plan of Service for presentation to the government. Carried.

Town and County councillors will be invited to a Meet and Greet at the Library on Dec. 13 from 4 – 6 p.m. Matt will extend the invitation.

Old Business:

The library will make budget presentations to the Town and County. Matt, Jane, Vicki and Barb will make the presentation to the Town on Dec. 5 at 7 p.m. The County date hadn't been set yet. Andrew will check with County administration on a date.

Matt gave an update of the Youth Advisory Committee. He plans advertise to recruit members with the target for Grade 7 – 12 students.

Library Manager's Report:

Matt gave the Manager's Report and Stats. Matt stated the outreach program at the Red Willow and Erskine Colonies has been changed from a pilot project to a full-time program.

There was some confusion with the Library's role at the Boo-seum as Parent Link had planned a similar program, so the Library was not needed to work the whole weekend.

Stats continue to show impressive use of the Library.

Andrew moved to accept the manager's report. Seconded by Barb. Carried.

Committee Reports:

Friends of the Library — Gail was absent, but it is known a fundraiser is being planned. Gail will be asked to remain the rep for Friends.

Advocacy & Programming — Plan of Service completed. Committee members: Ben, Jane, Vicki and Will.

Personnel & Finance — Plans meet to complete the manager's review on Dec. 5. Committee members: Les, Gord, Jane, Andrew and Barb.

Alberta Library Trustees Association: Jane gave a verbal report.

Parkland Regional Library Board: Les and Gord submitted written reports.

Les commented the Indigenous people have a liaison person available to give presentations to Libraries which might be something of interest for the coming year.

Next meeting: Dec. 13 at 6 p.m. at the SRC boardroom.

Vicki moved the meeting be adjourned at 6:01 p.m.