

**Committee of the Stettler Public Libraries Boards:  
Town of Stettler Library Board & County of Stettler #6 Library Board  
Regular Meeting Minutes**

**November 19, 2015. 5 p.m. Stettler Recreation Centre Board Room**

**Attendance:** Ben Ayotte, Darcy Bachman (TOS), Barb Gano (Treasurer), Vicki Leuck, Gail Peterson, Jane Skocdopole (Chair), Les Stulberg (COS). Mary Zazelenchuk (Library Manager). Kathy Faltin and Chris Pfeifle absent.

**Call to order:** Jane called the meeting to order at 5:01 p.m.

**Approval of Agenda:** Vicki moved to accept.

**Minutes of October 15, 2015 minutes:** Gail moved to accept Oct. 15, 2015 minutes.

**1. Treasurer's Report**

Barb motioned her report be accepted as presented. Vicki seconded.  
Carried.

**2. New Business**

a. Election of Officers

i) Chair – Les nominated Jane. Jane accepted the nomination.  
Acclaimed.

ii) Vice-Chair - Barb nominated Vicki. Vicki accepted the  
nomination. Acclaimed.

iii) Treasurer - Vicki nominated Barb, Barb accepted the nomination.  
Acclaimed.

iv) Secretary - Kathy was unable to attend but instructed Jane she  
would be willing to let her name stand for the position of  
secretary. Gail nominated Kathy. Acclaimed.

v) All other Board members will sit as members at large.

vi) Committee Appointments

Friends of the Library – Gail

Advocacy & Programming – Vicki, Ben, Jane

Parkland Regional Library – Les (COS), Darcy (TOS)

Personnel & Finance – Les, Barb, Kathy, Jane

Policy Review – Darcy, Ben, Chris, Jane

b. Board resignation

i) Tanille Timmins, representing Town of Stettler, has resigned from the  
SPL Board, citing her busy family schedule. We understand her  
situation, accept the resignation, and thank her for her service to the  
Stettler Public Library and to this board. Discussion on a gift for Tanille:

In the past we have given “Stettler Dollars” to departing Board members and it was decided that this would be appropriate for Tanille. Barb motioned 50 Stettler Dollars be purchased and presented to Tanille. Gail seconded. Carried. Barb volunteered to pick up the gift.

- ii) Darcy will inform the Town of Stettler Council that a replacement for Tanille is required.
- iii) Early Closure for Staff Christmas Party. Mary requested permission to close at 5 p.m. on Dec. 9 to allow staff to attend their Christmas party. After discussion, the consensus was that if patrons were given notice the library could be closed per Mary’s request on Dec. 9.

### **3. Old Business**

- a. Blinds for New Annex
  - i) Mary asked for direction regarding the new blinds for the annex. She is confident the 2015 budget surplus will contain the \$15,000 needed for the purchase of blinds, but should she order them now or wait until January to order, when she is certain how surplus there will be? (Mary noted the GIC could be accessed if her predicted budget surplus falls short.) The board’s consensus was that the blinds were a necessity and she should order them ASAP.
- b. Budget Presentation dates  
TOS: Dec 15 at 6:45 COS: January 13, 2016

### **4. Library Manager’s Report & Stats**

Mary reports all is going well, we are well within our budget. Our next TIFF presentation at Jewel Theatre is on Dec. 7 – “Brooklyn”. Jan. 4 showing will be “Remember “ with Chris Plummer, and Feb. 1 “Lady in the Van.”

### **5. Committee Reports**

- a. Friends of the library – New Casino dates – First quarter of 2017.
- b. Advocacy and Programming – Did not meet.
- c. Parkland Regional Library – Did not meet.
- d. Personnel & Finance – Did not meet.
- e. Policy Review – Did not meet.

### **6. Next Meeting. – Thursday, Jan. 21, 2016**

### **7. Adjournment – Moved by Darcy – 6:20 p.m.**