

**Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler#6
Regular Meeting March 21st, 2018 Stettler Rec. Centre**

Call to Order: 5:02 pm

Attendance: Jane Skocdopole, Blake Chapman, Matt Barabash, Vicki Leuck, Ben Ayotte, Gail Peterson, Gord Lawlor, Andrew Brysiuk, Will Brown, Les Stulberg, Barb Gano

Agenda: Added to managers report: Question from Blake. Barb moved to approve, CARRIED.

Minutes: Date corrected from prior minutes. Library just providing books for read and rhyme. Les moved February 21st minutes be accepted as corrected, Blake seconded, CARRIED.

Treasurer's Report: Andrew asked if copier was in budget and it was and revenue has doubled. Les asked about 3D printer, it was in last year's budget. Barb motioned as presented, Andrew seconded, CARRIED.

New Business:

a) Staff Training for Naxalone - Building currently has none on site. AHS has training in May. FCSS has online training that takes about 1/2 hour. Most liability is covered under the Good Samaritan's Act. Would be by volunteer only as it creates employee issues. Was brought up if there is liability if we don't act? Is it part of our health and safety program as it seems the library is not covered by either county or town. Was discussed if wrongly administered it typically wouldn't do any harm. Would there be crisis response for employees after the fact? Motion made but not required to have Matt investigate liability of having one the library and getting covers by Health and Safety, which should be part of the policy meeting. Discussion also about AED, located by the Rec Centre Office. Matt to find out how much they are for one in the library.

Old Business:

- a) Board Basics for Stettler - Ken Allen said they were scaling back to 2 this year, one for the spring and one for the fall. We will wait and see.

- b) Trade Fair - Will display virtual reality kit, 3D printer, usual stuff including spinning wheel. Will be next to Stettler adult learning. Held on 13, 14, 15th of April. Sign up sheet available for booth shifts.

Library Manager's Report: Stats - People being welcomed has gone up. Circulation is up, with both development of circulation and outreach programs. Family Day was a big hit and the maker space is very popular. Library was able to get Botha Read and Rhyme to work. PLSP symposium had a good discussion about employment standards.

Blake's question asked if matinée shows interfere with the theatre in town. Answer was we have a working relationship with the theatre through TIFF. There is no conflict between the library and the theatre. Blake also enquired about Hutterite colonies and the books they borrow. It was explained that books are brought to the colonies along with requests and are generally conservative in nature. Books are brought to them because kids rarely leave the colony. Most range from 5 to 15 years old. Our outreach operates very similar as our senior centres. A library technician is required. Matt is working on a way to have books signed out on site, saving time and data entry requirements. Andrew to find out about cheaper cellular data plans for the library.

Committee Reports:

Friends of the Library: AGM was March 7th at 7 PM. Talked about ideas of a stand alone fund raising event after the trade show but before September book sale. There will be an additional meeting about it, including maybe selling tea or popcorn.

Advocacy & Programming: Did not meet.

Personnel and Finance: Did not meet.

Parkland Regional: An RFP for 2.7 million grant in 2017 that needs to be used by 2020 to move/upgrade the current parkland facility. It will take 1.8

million dollars to bring current building up to date. Was indicated that the board did not want to move locations for staffing reasons. Appeared to be a non-starter to move the complex. Policy was changed to allow continued staffing due to exception service by an individual.

Policy Review: To meet again May 16th at 5 pm day of May library meeting. Topics to be covered are Nalalone and the work place plus two other policies.

ALTA: Lots of staff changes. Getting ready for conference which is 26th to 29th.

Next meeting April 18 at 5:00 PM.

Meeting adjourned @ 5:58 PM by Les.