

**Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler#6
Regular Meeting August 30,2017 Stettler Rec. Centre**

Call to Order: 5:01 pm

Attendance: Gail, Matt, Chris, Jane, Barb, Les, Darcy, and Kathy.

Absent: Andrew, Vicki and Ben

5:12 Ben arrived

Agenda: Darcy moved that the agenda be accepted as presented.

Minutes: Barb made the motion to adopt the minutes as presented. Gail seconded.

Treasurer's Report: Matt went over a few items. Very little money was spent on board honorariums or meetings so he wondered whether to leave it in the budget or not. The board decided to leave it in.

Conferences and workshops were also underspent so it was decided to put more of the money into mileage.

The magnetic sign on the highway through town was the next item brought up by Matt. After some discussion, it was decided that Matt look into the cost of buying our own magnetic sign rather than continue renting one.

Barb moved to accept the report as presented. Darcy seconded.

New Business:

- a. Parkland Prof. Development Day – September 25th: The board wondered if it was too late to send staff. Matt recommended that he and Elaine be the ones to attend. That would mean the library would not have to be closed for the day. Matt will bring back any ideas from the day.
- b. Municipal Election Candidates Forum: Stacy Benjamin has already approached Matt asking the library to host this. The county forum will be October 2nd and the town forum date will be announced. The board will look into using the HUB and cookies and coffee will be served. Matt will keep us up to date on the details.
- c. Change of meeting days/dates: After talking, it was decided to leave it as is for the September 27th and October 25th meetings but bring it up for discussion after that.

Old Business:

- a. September 20th Plan of Service Community Consultation: this will be held 9am to 11am. Gail told the board that plans were progressing nicely. Jane needed numbers for the caterer and was told there will be roughly 66 attendees. It was hinted that there would be hot cinnamon rolls. Mmm.
- b. Board members attending will be: Ben, Gail, Chris, Vicki and Matt.

Librarian's Report:

- a. Matt told the board that it was a very busy summer and much busier than he expected. He ran over highlights from the written report. The book sale worked excellently with the books being sorted in categories to be sold. The sale netted about \$1000. Les moved to accept the report as presented.

Committee Reports:

- a. Friends of the Library: They haven't met but their members were involved in the book sale.
- b. Advocacy and Programming: Their Plan of Service community consultation is coming on September 20th.
- c. Parkland Regional Library: next meeting is September 14th.
- d. Personnel and Finance: They met prior to this board meeting. The budget was discussed and after some input from Andrew, who was missing, it will be sent to the Town and County. The board needs to meet for Matt's yearly review. The questions need to be tweaked so Jane and Matt will do this. Jane will email a date that will work around Matt's time off, for this meeting.
- e. Policy Review- did not meet.

Next Meeting: September 27th, 2017 at 5 pm SRC.

Darcy moved that the meeting be adjourned.